APCRG Scoping Exercise:
Mapping partners, understanding the context, identifying CRG gaps
Social Networking Mapping Tool

This Social Networking Mapping Tool aims to profile civil society, key population-led organizations, and/or community-led organizations and their relationships with each other in relation to the Global Fund process at the country level. Similar to how a social media network app works, this will map out each other's relationships, the kind of relationships that operate between each stakeholder, and the timing and interval of communications.

Instructions:

1. The surveyor identifies a civil society, community-led, or community-based organizational partner as respondent, preferably someone who the interviewer has closely worked for the past 6 months in the context of the Global Fund. This can be done individually or in group, but the survey must be administered to the respondent by the surveyor.
2. All information must be provided. Incomplete forms must be returned to the respondent. If information does not apply or if the respondent does not have any information, **put N/A**.
3. Once the survey has been returned, confirm with the respondent the contacts in the Snowball section.
4. Surveyor will then reach out to the collaborators and conduct a similar interview using this tool.
5. Continue interviewing other collaborators until all collaborators have been exhausted.

Operational definitions:

Civil society – are organizations that include not only community organizations and actors but also other nongovernmental, noncommercial organizations, such as those working on public policies, processes and resource mobilization at national, regional or global levels.

Nongovernmental organization (NGO) – is a legally registered entity with local or national authorities for at least one (1) year and operates either at the community level or as part of a larger NGO at the national, regional and international levels.

Community-based organization (CBO) – is an either legally registered or non-registered organization that has arisen in response to particular needs or challenges, or organizations that serve the needs or respond to the challenges of their beneficiary community. CBOs operate at the community level.

Community-led organization – is an either legally registered or non-registered organization that is composed and led by people who have specific needs or challenges and have risen to the occasion to serve the needs or respond to the challenges of the community where they belong and are primarily accountable to them. This includes **key population-led organizations** who are composed of key and vulnerable populations who share experiences of stigma, criminalization, inequalities, and can represent their fellow community members. Their expertise is grounded by their lived experiences.

Network – is a group of more than two (2) organizations that share the same mission in response to a particular issue or challenge.

Background Information

Organization or network	
Name	
Position	
Disease or area focus in the Global Fund	
Length of service in organization or network	
Year started	

Role of your organization or network in the Global Fund (you may choose more than one)	☐ Principal Recipient
	 ☐ Sub-recipient
	 ☐ Sub- subrecipient
	 ☐ CCM member
	     ☐ KP representative
	     ☐ Member of CCM leadership / Executive Committee
	     ☐ Member of oversight committee
	 ☐ KP or civil society constituency member of the KP representative to the CCM
	 ☐ Technical Assistance (TA) provider
	 ☐ Funding Request writing team member
	 ☐ Technical Working Group member
	 ☐ Other (please indicate _____)
	 ☐ None **(if none, end the survey here)**

Your organization's Global Fund expertise (you may choose more than one)	☐ Advocacy ☐ Facilitation of partnerships and coordination with partners ☐ Resource mobilization ☐ Capacity-building ☐ Service delivery ☐ Leadership and institutional strengthening ☐ Monitoring and evaluation / community-led monitoring ☐ Strategic planning ☐ Other (please indicate _____)

<u>Instruction:</u> In identifying your collaborators in this next section, the respondent must confirm first with the collaborator that they are also willing to participate in this same survey. Should the collaborator decline to participate, you must replace the collaborator with an organization that is willing to participate. Confirm with the collaborator that they will be contacted by the respondent to respond to this same survey.

Connection Information: Collaborator 1

Collaborator 1 Organization	
Collaborator 1 Name	
Collaborator 1 Position	
Collaborator 1 Email or Contact Information	

Collaborator 1 Role in the Global Fund	☐ Principal Recipient
	☐ Sub-recipient
	☐ Sub- subrecipient
	☐ CCM member
	    ☐ KP representative
	    ☐ Member of CCM leadership / Executive Committee
	    ☐ Member of oversight committee
	☐ KP or civil society constituency member of the KP representative to the CCM
	☐ Technical Assistance (TA) provider
	☐ Funding Request writing team member
	☐ Technical Working Group member
	☐ Other (please indicate _____)
	☐ None **(if none, end the survey here)**

Relative to Collaborator 1, you are its… (you may choose more than one)	☐ Technical assistance provider ☐ Co-implementer ☐ Funder / PR / SR ☐ Funding recipient / SR / SSR ☐ Advocacy partner ☐ Constituency co-member ☐ Representative ☐ Advisor ☐ Other (please indicate _____)
How do you and Collaborator 1 work together in relation to the Global Fund?	☐ Bring together diverse members of the community ☐ Consult with each other and discuss issues ☐ Exchange information and/or knowledge ☐ Share resources (i.e. financial) ☐ Engage in collective decision-making ☐ Share mission and goals ☐ Other (please indicate _____)
In relation to the Global Fund process, which of the following best describes how often you have worked together in the last six months?	☐ Not in the last 6 months ☐ Once in last 6 months ☐ More than one time in the last 6 months ☐ More than one time in the past month ☐ Weekly

Connection Information: Collaborator 2

Collaborator 2 Organization	
Collaborator 2 Name	
Collaborator 2 Position	
Collaborator 2 Email or Contact Information	

Collaborator 2 Role in the Global Fund	☐ Principal Recipient
	☐ Sub-recipient
	☐ Sub- subrecipient
	☐ CCM member
	    ☐ KP representative
	    ☐ Member of CCM leadership / Executive Committee
	    ☐ Member of oversight committee
	☐ KP or civil society constituency member of the KP representative to the CCM
	☐ Technical Assistance (TA) provider
	☐ Funding Request writing team member
	☐ Technical Working Group member
	☐ Other (please indicate _____)
	☐ None **(if none, end the survey here)**

Relative to Collaborator 2, you are its… (you may choose more than one)	☐ Technical assistance provider ☐ Co-implementer ☐ Funder / PR / SR ☐ Funding recipient / SR / SSR ☐ Advocacy partner ☐ Constituency co-member ☐ Representative ☐ Advisor ☐ Other (please indicate _____)
How do you and Collaborator 2 work together in relation to the Global Fund?	☐ Bring together diverse members of the community ☐ Consult with each other and discuss issues ☐ Exchange information and/or knowledge ☐ Share resources (i.e. financial) ☐ Engage in collective decision-making ☐ Share mission and goals ☐ Other (please indicate _____)
In relation to the Global Fund process, which of the following best describes how often you have worked together in the last six months?	☐ Not in the last 6 months ☐ Once in last 6 months ☐ More than one time in the last 6 months ☐ More than one time in the past month ☐ Weekly

Connection Information: Collaborator 3

Collaborator 3 Organization	
Collaborator 3 Name	
Collaborator 3 Position	
Collaborator 3 Email or Contact Information	

Collaborator 3 Role in the Global Fund	☐ Principal Recipient
	☐ Sub-recipient
	☐ Sub- subrecipient
	☐ CCM member
	     ☐ KP representative
	     ☐ Member of CCM leadership / Executive Committee
	     ☐ Member of oversight committee
	☐ KP or civil society constituency member of the KP representative to the CCM
	☐ Technical Assistance (TA) provider
	☐ Funding Request writing team member
	☐ Technical Working Group member
	☐ Other (please indicate _____)
	☐ None **(if none, end the survey here)**

Relative to Collaborator 3, you are its… (you may choose more than one)	☐ Technical assistance provider ☐ Co-implementer ☐ Funder / PR / SR ☐ Funding recipient / SR / SSR ☐ Advocacy partner ☐ Constituency co-member ☐ Representative ☐ Advisor ☐ Other (please indicate _____)
How do you and Collaborator 3 work together in relation to the Global Fund?	☐ Bring together diverse members of the community ☐ Consult with each other and discuss issues ☐ Exchange information and/or knowledge ☐ Share resources (i.e. financial) ☐ Engage in collective decision-making ☐ Share mission and goals ☐ Other (please indicate _____)
In relation to the Global Fund process, which of the following best describes how often you have worked together in the last six months?	☐ Not in the last 6 months ☐ Once in last 6 months ☐ More than one time in the last 6 months ☐ More than one time in the past month ☐ Weekly

Snowball Questions: Please identify up to 10 civil society, community-led, or community-based organizations who you know are directly or indirectly involved in the Global Fund process in the country.

	Name	Position	Organization	Email or Contact Info
1				
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10				